



# MSO Sustainable Procurement Policy

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Issue Date: Jan 2024  
Issue 4

Sustainable Procurement is an important element in delivering the MSO Cleland Ltd vision.

The Policy is an integral part of our procurement processes. It drives for transparency, adherence to laws, regulations, minimum standards and continuous improvement in areas of corporate social responsibility. It will ensure that we procure our raw materials, goods and services in a responsible way, in line with our values.

Whilst constant improvements at cutting overall costs will be a core feature of our business, sustainability will be given systematic consideration alongside factors such as price, quality and service.

This Policy applies to all goods and services as supplied by all our suppliers and their supply chains.

Our Sustainable Procurement Policy has the following principles:

**Fair Business Practices** – the MSO Cleland Ltd Code of Conduct outlines the ethical standards and fair business practices by which we conduct business and we expect our suppliers to adopt similar principles.

**Human Rights** – we expect our suppliers to develop and implement policies and procedures to ensure all human rights in their business.

**Health & Safety** – we expect our suppliers to adopt management practices in respect of Health & Safety which provide a high level of safeguarding for their workers.

**Environmental Protection** – we expect suppliers to maintain effective policies, processes and procedures to manage their environmental impact.

**Sustainable Sources** – we expect our suppliers to source wood-based products from sustainable sources and have the necessary due diligence systems in place for monitoring and reporting.

**Local Community Development** – we expect our suppliers to contribute to the social, economic and institutional development of the communities in which they operate.



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Note: We expect our suppliers to adopt similar principles, and encourage their suppliers to do likewise. The policies and procedures implemented should be in line with local and EU legislation.

MSO Cleland Ltd will take all reasonable, practical steps to assess our suppliers to ensure that the required standards are being met. MSO Cleland Ltd favours suppliers that have robust systems that cover the above principles.

A handwritten signature in blue ink, appearing to read 'J Calixto'.

**J Calixto**  
**Managing Director**  
**Jan 2024**